

**BOARD OF EDUCATION  
Ellicottville Central School**

**Regular Meeting  
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**Sht. No. 1792  
August 26, 2014**

**OFFICIAL MINUTES**

**Members Present:** Carl Calarco, Connie Hellwig, Michelle Cortez, Nicole Klein, William Murphy, Roger Spell, Leonard Zlockie

**Members Absent:** None

**Staff Present:** Mark Ward, Melissa Sawicki, Robert Miller, Connie Poulin, Aimee Kilby

**Staff Absent:** None

**Others Present:** Jann Wiswall (Ellicottville Times)

**Call to order of meeting**

President Calarco called the regular meeting of August 26, 2014 of the Ellicottville Central School Board of Education to order at 7:37 p.m. The pledge to the flag of the United States was recited.

**Roll Call**

All Present

**Changes, Additions and Deletions to the Agenda**

**-Executive Session between Public Comment and Approval of the Agenda(re-number agenda to reflect executive session).**

**15. New Business:**

a. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to close the Cheerleading Activity Account and transfer the remaining funds (\$7.56) to the Varsity Club Account.

**16. Personnel:**

d. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Melanie Van Wicklin to the substitute teacher list (certified) at a rate of \$85.00 per day.

e. Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ upon the recommendation of Carl Calarco, School Board President, approval of an extension to the Superintendent's Contract (Mark J. Ward).

**Statements and questions from the audience**

None

**Executive Session**

Moved by Zlockie, seconded by Spell to enter into executive session at 7:39 pm to discuss the superintendent's contract.

**Yes – 7  
No – 0  
Carried**

Moved by Spell, seconded by Hellwig, to come out of executive session and return to the regular meeting at 8:26 pm.

**Yes – 7  
No – 0  
Carried**

**Approve Agenda**

Moved by Cortez, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools to approve the agenda for the August 26, 2014 Board of Education meeting with additions and changes.

**Yes – 7  
No – 0  
Carried**

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**Presentations & Reports**

None

**Communications, Commendations**

- a. Thank you card from Elizabeth Wendel
- b. NYSSBA Board Achievement – Level I: Presented to Connie Hellwig

**Informational Items**

- a. Capital Project – Superintendent Ward reported that the project is moving along. He stated that the asbestos abatement is almost complete. Once it is complete, they can start the demo work. Demolition work in the gym should begin later in the week. Ground Breaking Ceremony – have students, board and administration with sledge hammers instead of shovels. Decorate new walls in hallways. Deb McGowan already has several ideas.
- b. Public Hearing for School Safety Plan was held at 7:15-7:30 pm on Tuesday, August 26, 2014 before the board meeting. There were no public comments. The plan will be approved by the board at the September 23, 2014 board meeting.

**Superintendent's Report**

- a. Data regarding Grades 3-8 New York State Testing presented to the Board. Comparison of ECS to Cattaraugus/Allegany Schools and schools in the Western New York area.
- b. Refinancing Bonds – NYS is affording schools the opportunity to refinance bonds. MS/HS Capital Project has around six years left on payments. Refinancing would save between \$67,000 - \$90,000.
- c. Student enrollment – looks like numbers should be higher than anticipated. Shifting aides to work with kindergarten teachers. Mrs. Poulin reported that Mr. Wilson will have an aide during the school day and Mrs. Woodarek will have several aides who share time in her classroom.
- d. New flooring complete in two fourth grade classrooms (lower level – elementary). The plan is to target four classrooms next summer. Superintendent Ward stated the carpeting needs to be removed from the classrooms.

**Consent Items**

Moved by Hellwig, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools:

- a. That the board approve the minutes of the meetings of August 12, 2014
- b. Acknowledgement of Claims Auditor Report dated August 14, 2014

**Yes - 7  
No - 0  
Carried**

**Committee Reports**

**Health & Safety:** A meeting was held today (August 26, 2014) with the Safety Committee, local fire, ambulance, police and emergency services personnel. Superintendent Ward reported that flip charts are in the process of being made for classrooms (quick reference guides for emergencies). The Safety Plan has been developed and will be approved by the board at the September 23, 2014 board meeting. A drill is being planned for the future, to test the school's emergency systems.

**Discussion Items**

- a. Truck Bid – in the process of bidding. Should know results very soon.
- b. Teacher Aide Position – posted the position today. The person appointed to this position will be assigned to a position to fulfill Special Education programming. The deadline to apply is 3 pm on Tuesday, September 2, 2014. The successful candidate will be appointed retroactive at the September 9, 2014 board meeting.

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**Old Business**

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of a contract with Energy Mark, LLC for a period from September 1, 2014 – August 31, 2015 for fixed quantities, the price Customer shall pay EnergyMark per MMBtu shall be equal to the monthly final settlement price for natural gas futures on the New York Mercantile Exchange (“NYMEX”) for the month of production minus \$0.27.

**Yes - 7  
No - 0  
Carried**

**New Business**

Moved by Klein, seconded by Murphy, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval to close the Cheerleading Activity Account and transfer the remaining funds (\$7.56) to the Varsity Club Account.

**Yes - 7  
No - 0  
Carried**

**Personnel**

Moved by Hellwig, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the following advisor appointments for the 2014-2015 school year:

6 <sup>th</sup> Grade	Diana Olson, Shannon Palmatier
Music Association (Split Salary)	Crystal Wilder

**Yes - 7  
No - 0  
Carried**

Moved by Zlockie, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of the Jaye Zelko to the position of Modified Girl’s Volleyball Coach for the 2014-2015 school year.

**Yes - 7  
No - 0  
Carried**

Moved by Klein, seconded by Cortez, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Katie Taylor to the substitute teacher list (non-certified) at a rate of \$65.00 per day. This position is contingent upon a successful fingerprint clearance from New York State.

**Yes - 7  
No - 0  
Carried**

Moved by Murphy, seconded by Spell, upon the recommendation of Mark J. Ward, Superintendent of Schools, approval of Melanie Van Wicklin to the substitute teacher list (certified) at a rate of \$85.00 per day.

**Yes - 7  
No - 0  
Carried**

Moved by Zlockie, seconded by Spell, upon the recommendation of Carl Calarco, School Board President, approval of an extension to the Superintendent’s Contract (Mark J. Ward) through June 30, 2016. Mr. Ward shall receive salary increases of 3% for the 2013/2014 school year, 3% for the 2014/2015 school year and 1.8% for the 2015/2016 school year. Mr. Ward’s contribution to health insurance coverage shall increase from 15% to 20%. Mr. Ward will be afforded the opportunity to rollover eight (8) vacation days per year.

**Yes - 7  
No - 0  
Carried**

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**Principals Reports**

**Connie Poulin – Elementary Principal/CSE-CPSE Chairperson**

1. Full day of CSE meetings last week.
2. Prek-6<sup>th</sup> grade schedule in place. Still tweaking the teacher aides schedule.
3. August 25<sup>th</sup> – 6<sup>th</sup> grade orientation: lockers, schedules, pizza and pop
4. Kindergarten teacher will host a “Come See Your Classroom” evening on August 28, 2014 from 3-5 pm.
5. Mrs. Schwartz is out and about in the community conducting Prek home visits.
6. Mrs. Barrett – distributing school supplies to students (through the Ellicottville Rotary).

**Robert Miller – MS/HS Principal**

1. August 21, 2014 – 30 out of 38 seniors attended ice cream social. In all, 75-80 parents and students attended.
2. 7<sup>th</sup> grade accelerated students received letter about meeting the 2<sup>nd</sup> week of school. Meeting with parents works better after classes begin.
3. Accelerated 10<sup>th</sup> graders and juniors will receive computers and pay for insurance policies on September 3, 2014 at 7:00 pm (parent/student meeting).
4. Opening Day – Jackie James & Suzana Bartimole will speak about “My Big Campus”.
5. Rotary Club Fundraiser (August 23, 2014 @ Holiday Valley)– 18 ECS students volunteered to help this year. Rotary gives scholarships to seniors as well as providing financial help throughout the year to students.
6. Fall sports have started.

**Policies**

Moved by Spell, seconded by Hellwig, upon the recommendation of Mark J. Ward, Superintendent of Schools, 2<sup>nd</sup> reading and approval of changes to policy: #7131 Admission of Non-Resident Students.

2015/2016	\$555.00
2016/2017	\$570.00
2017/2018	\$585.00

**Yes - 7  
No - 0  
Carried**

Moved by Cortez, seconded by Zlockie, upon the recommendation of Mark J. Ward, Superintendent of Schools, 2<sup>nd</sup> reading and approval of changes to policy: #7410 Extracurricular Activities

**Yes - 7  
No - 0  
Carried**

**Adjournment of Meeting**

Moved by Spell, seconded by Zlockie, to adjourn the regular meeting of August 26, 2014 at 9:59 p.m.

**Yes - 7  
No - 0  
Carried**

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District Clerk

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Deputy District Clerk